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# Performance Requirements

Students must achieve an aggregate mark of at least 50% and fulfill the requirements of each component of the course as listed below. Students should refer to their relevant Course Outline for further information about all assessments. Course outlines are available to download on the Performance 1 to 6 Wattle websites. Wattle is accessed by the following link: [https://wattle.anu.edu.au/](https://wattle.anu.edu.au/)

## Music Performance 1, 3 and 5 (MUSI1101, MUSI2201 and MUSI3301)

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Duration</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical &amp; Repertoire Exam</td>
<td></td>
<td>50%</td>
</tr>
<tr>
<td>MUSI1101 Music Performance 1</td>
<td>15’</td>
<td></td>
</tr>
<tr>
<td>MUSI2201 Music Performance 3</td>
<td>20’</td>
<td></td>
</tr>
<tr>
<td>MUSI3301 Music Performance 5</td>
<td>25’</td>
<td></td>
</tr>
<tr>
<td>Technical &amp; Repertoire Reflection</td>
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<td>10%</td>
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<tr>
<td>see course outline (available on course Wattle website)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concert Practice Assessment</td>
<td>8-10’</td>
<td>20%</td>
</tr>
<tr>
<td>Ensemble Performance Assessment</td>
<td></td>
<td>20%</td>
</tr>
</tbody>
</table>

## Technical & Repertoire Reflection

- see course outline (available on course Wattle website)

## Concert Practice Assessment

- 8-10’

## Ensemble Performance Assessment

- 20%

## Music Performance 2, 4 and 6 (MUSI1102, MUSI2202 and MUSI3302)

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Duration</th>
<th>Weight</th>
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</thead>
<tbody>
<tr>
<td>Recital</td>
<td></td>
<td>50%</td>
</tr>
<tr>
<td>MUSI1102 Music Performance 2</td>
<td>20-25’</td>
<td></td>
</tr>
<tr>
<td>MUSI2202 Music Performance 4</td>
<td>30-35’</td>
<td></td>
</tr>
<tr>
<td>MUSI3302 Music Performance 6</td>
<td>40-45’</td>
<td></td>
</tr>
<tr>
<td>Recital Program Notes</td>
<td></td>
<td>10%</td>
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<tr>
<td>see course outline and the guidelines available on course Wattle websites</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concert Practice Assessment</td>
<td>8-10’</td>
<td>20%</td>
</tr>
<tr>
<td>Ensemble Performance Assessment</td>
<td></td>
<td>20%</td>
</tr>
</tbody>
</table>

# Students enrolled in MUSM4093B, MUSI4003 (Performance specialisation only), MUSI7001, MUSI8002, MUSI8003 should consult their Course Outline and with the Graduate Performance Convenor regarding their Performance-based assessment.
Performance Development Allowance (PDA)

- The value of the Performance Development Allowance (PDA) for students enrolled in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301 and MUSI3302 in Semester 1 2015 is $1,300.
- The value of the Performance Development Allowance (PDA) for students enrolled in MUSI4403 (Performance specialisation only) MUSI7001, MUSI8003 and MUSI8004 in Semester 1 2015 is $1,950.
- Doctor of Philosophy (PhD) candidates are not eligible to access the Performance Development Allowance and should apply to use their fieldwork allocation to support any performance-based activity.

Terms of use

- Students enrolled in MUSI1101, MUSI1102, MUSI2201, MUSI2202 must adhere to the following distribution guidelines for use of their Performance Development Allowance (PDA). Students in these courses may use the PDA to support:
  - no less than 80% one-to-one or group tuition
  - no more than 20% travel
  - no more than 10% consumables (reeds, mallets, books, tuners, strings, recorders etc)
- Students enrolled in MUSI3301, MUSI3302, MUSI4403 (Performance specialisation only), MUSI7001, MUSI8003 and MUSI8004 have no distribution restriction on their Performance Development Allowance (PDA).
- Students who record an N (0-49) for their Semester 1 2015 performance enrolment will be required to show cause to receive the Performance Development Allowance (PDA) in Semester 2 2015.
- Unused PDA funds cannot be carried forward (i.e. funds from Semester 1 2015 cannot be carried forward to Semester 2 2015)

PDA Payments

In response to feedback received from class representatives in 2014 the process by which students access the Performance Development Allowance (PDA) has been streamlined. Students are no longer required to submit the PDA Activity Application Form. PDA Payment requests will be sent to CASS on behalf of all enrolled students on the following dates in Semester 1:

- Monday 3 August 2015 (Week 3)
- Monday 17 August 2015 (Week 5)

As such in order to receive their PDA, students must:

1) be enrolled in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301, MUSI3302, MUSM4093B, MUSI4003, MUSI7001, MUSI8003 or MUSI8004. Students may request a permission code to enrol here: [http://music.anu.edu.au/content/permission-codes](http://music.anu.edu.au/content/permission-codes)
2) have logged into ISIS to confirm/update their bank details. Students who fail to do this will not be able to receive their payment. The process to do this is outlined on pg.5 of this handbook.
3) provide details about their teacher/s and activity as part of the Performance Plan (Music Performance 1-6 students only).

Students should not wait to receive their PDA before commencing their activity for the Semester. Please commence your lessons and/or other activity as soon as possible.

All enquiries about the Performance Development Allowance (PDA) application process to:
Harriet Torrens (Educational Designer) E Harriet.Torrens@anu.edu.au P 6125 5754
Check and Update Your Details!

Students are reminded that the PDA allowance will be transferred into their nominated bank account. To avoid the frustration of delayed payments students are asked to check that their bank account details are current in ISIS. Please use the following process to check your details:

2. Log into the ISIS system using your University ID and password
3. Select the Account Details tab and then Bank Details. You will need to provide your BSB, Account Number and Account Name to complete this process.

*Please note: University policy prevents Finance Services from updating student details on a student’s behalf.*

Please direct all enquiries about updating your account details on ISIS to:
Alice Macdonald (Educational Administrator) E Alice.Macdonald@anu.edu.au P 6125 5732

PDA Acquittal

Students enrolled in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301, MUSI3302, MUSI4403 (Performance specialisation only), MUSI7001, MUSI8003 and MUSI8004 must complete the PDA Acquittal Form. Students who fail to submit an acquittal may not be eligible to receive the PDA next semester. Semester 1 acquittals are due by COB 30 October 2015.

Students are advised that they will need to prepare the following to complete the acquittal process:

1. a .pdf document containing copies for all supporting documentation e.g. receipts, invoices as well as an email from your teacher confirming your attendance record.
2. a short summary (maximum 100 words) of your actual PDA Activity in Semester 1.
3. a short statement (maximum 100 words) about your objectives for the Semester.
4. a short statement (maximum 100 words) about whether you achieved these objectives and how.

Please direct all enquiries about the PDA Acquittal to:
E som.admin.cass@anu.edu.au P 6125 5700
The Performance Plan

Students enrolled in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301 and MUSI3302 must complete the Performance Plan Submission Form. Semester 1 Performance plans are due by COB 7 August 2015 (end of Week 3).

The Performance Plan is comprised of three sections:
- Section A: Technical work
- Section B: Repertoire
- Section C: Related research.

General Instructions
- Students should prepare their plan in consultation with their nominated Performance Teaching Fellow/s and / or unlisted teacher/s.
- All students should complete Section A and Section B of the form to provide an overview of their focus in performance this semester. Section C should be completed only as appropriate.
- For students enrolled in MUSI1101, MUSI2201 and MUSI3301 the major performance assessment is a Technical and Repertoire examination based on the selection of work provided in Section A and Section B. Students should refer to their course outline for further information about this assessment.
- For students enrolled in MUSI1102, MUSI2202 and MUSI3302 the major performance assessment is a recital based on the proposed program of repertoire as provided in Section B. Students should refer to their course outline for further information about this assessment.
- Information provided in Section C may be useful to guide preparation of the written assessment of the course. For students in MUSI1101, MUSI2201, MUSI3301 this is the Technical & Repertoire Reflection and for students in MUSI1102, MUSI2202, MUSI3302 this is your Program Notes. Students should refer to their course outline and the program notes guidelines (available on the Wattle website for your course) for further information about this assessment.

Some general guidelines about what students should include in each section of the Performance Plan are detailed below:

- **Section A: Technical work**
  Students to provide details about the technical work they propose to focus on this semester. This list may include: Etudes, Scales/arpeggios/modes, Studies, Sight Reading, Quick Study, and orchestral excerpts. Please see the Technical and Repertoire guidelines available on the Performance 1, 3 and 5 Wattle websites.

- **Section B: Repertoire**
  Students to provide details of the repertoire they propose to focus on this semester. A variety of styles, periods, composers, tempi, languages etc should be included that allow students to demonstrate their skills in interpretation, musical accuracy, harmonic security, improvisation, and historically informed performance practice (as applicable).

- **Section C: Related research**
  Research-inspired performance practice is at the core component of MUSI Music Performance 1-6. As such, please indicate below any areas of research focus (as appropriate) to your area of performance. These might include:
  - issues with the translation/declamation of foreign language text.
  - the relevance of the background of chosen composers.
  - aspects of anatomy/physiology/fundamental and extended techniques that you might be exploring.
  - matters of historically or stylistically informed performance practice.
  - analytical issues (harmonic etc) of a work or works.
  - Issues related to arrangements and transcription.

Please direct all enquiries about preparation of your Performance Plan to:
Dr Paul McMahon (Performance Convenor) E Paul.McMahon@anu.edu.au P 6125 5770
Technical & Repertoire Examinations

All instrumentalists enrolled in MUSI1101, MUSI2201 and MUSI3301 undertake an unaccompanied Technical & Repertoire examination as their major performance assessment.

All vocalists enrolled in MUSI1101, MUSI2201 and MUSI3301 undertake a Technical & Repertoire examination as their major performance assessment. The school will provide an accompanist to facilitate all vocal Technical & Repertoire examinations. Please see the ANU School of Music Accompanist Allocation Policy for further information.

Students should refer to the course outline (available on the Performance 1-6 Wattle websites) for information about the requirements of this assessment. The Music Performance Assessment Rubric is available on the Music Performance 1-6 Wattle websites.

NB: Students enrolled in Postgraduate coursework should consult their Course Outline and with the Graduate Performance Convenor regarding their Performance-based assessment.

Schedule

All Semester 1 Technical & Repertoire examinations will be held from 5-20 November 2015 and are closed to the public. Students are reminded, as per University guidelines, that they are expected to be available to sit an examination at any time during the official examination period.

The schedule for all Technical & Repertoire examinations will be released by COB Friday 2 October 2015. The schedule is posted on the Level 6 Noticeboard and the Music Performance 1-6 Wattle websites.

Technical and Repertoire Reflection Submission

Students should submit their assignment through the Music Performance 1, 3 and 5 Wattle websites.

- Students should prepare their Technical & Repertoire Reflection in word. Files must be saved in .doc or .docx before being uploaded.
- Students may include images (black and white only) as appropriate.
- Your reflection is an assessable item and should be appropriately annotated according to a recognized academic referencing system eg. Chicago, APA, Harvard etc.

Please refer to the Course Outlines available on the Music Performance 1-6 Wattle websites for the assessment rubric and guidelines about preparing your reflection (including word limits).

Technical & Repertoire Reflections for all Semester 1 examinations are due by 5:00pm on Friday 2 October 2015. Penalties will apply for late submissions.

Accompaniment

The school will provide an accompanist to facilitate all vocal Technical & Repertoire examinations. This allocation does not include a rehearsal. No accompaniment allocation is provided for instrumentalists. Please see the ANU School of Music Accompanist Allocation Policy for further information.
Recitals

All students enrolled in MUSI1102, MUSI2202, MUSI3302, MUSM4093B and MUSI4403 will present a Recital as their major performance assessment. Recitals are scheduled as per the following schedule:

- MUSI1102 Music Performance 2 20-25'
- MUSI2202 Music Performance 4 30-35'
- MUSI3302 Music Performance 6 40-45'
- MUSI4403 Music Sub-Thesis 40-45'
- MUSI4093B Principal Study for Honours (Part B) 40-45'

Students should refer to the course outline (available on the Performance 1-6 Wattle websites) for information about the requirements of this assessment. The Music Performance Assessment Rubric is available on the Music Performance 1-6 Wattle websites.

NB: Students enrolled in Postgraduate coursework should consult their Course Outline and with the Graduate Performance Convenor regarding their Performance-based assessment.

Schedule

All Semester 1 Recitals will be held in the Band Room, Larry Sitkay Recital Room or Llewellyn Hall from 5-20 November 2015 and are open to the public. Students are reminded, as per University guidelines, that they are expected to be available to sit an examination at any time during the official examination period.

The schedule for all Recital examinations will be released by COB Friday 2 October 2015. The schedule is posted on the Level 6 Noticeboard and the Music Performance 1-6 Wattle websites.

Program Notes

Students should submit their Program Notes assessment through the Music Performance 2, 4 and 6 Wattle websites.

- Students should prepare their Program Notes in word. Click here to download the Program Notes template (.doc). Files must be saved in .doc or .docx before being uploaded.
- Students may include images (black and white only) as appropriate.
- Your Program Notes are an assessable item and should be appropriately annotated according to a recognized academic referencing system eg. Chicago, APA, Harvard etc.

Program notes for all Semester 1 examinations are due by 5:00pm on Friday 2 October 2015 and students should submit their work through the Music Performance 1-6 Wattle websites. Penalties will apply for late submissions.

Programs

All students must provide at least four copies of their program for the panel (x2), the technical staff (x1) and for the venues and operations team (x1) at the commencement examination but are also encouraged to print additional copies for expected audience members. A cover template compliant with ANU guidelines will be made available on the Music Performance 2, 4 and 6 Wattle websites and emailed to all students on Friday 2 October 2015.

Stage Requirements and Recordings

The Stage and Technical Requirements Form for all Semester 1 recitals are due by 5:00pm on Friday 9 October 2015. Penalties may apply for late submissions.
Accompaniment

As per the ANU School of Music Accompanist Allocation Policy students are able to engage an approved accompanist for their recital examination as well as the allocated rehearsal time. Please refer to the ANU School of Music Approved Accompanist List to access contact details of available artists. Students may elect to use an unlisted accompanist but do so at their own expense.

Rehearsals

Students should contact the Venues and Events Group (E music.venues@anu.edu.au P 6125 2527 or in person at their offices on Level 2) to book rehearsals for recitals in the Band Room, Larry Sitsky Recital Room and Llewellyn Hall. Students are encouraged to plan ahead, be flexible and book early as availability may be limited due to commercial bookings in the venues.

Marketing

Students are encouraged, as has become a tradition, to develop posters advertising their annual recital. In addition Semester 1 recitals will be marketed as a series of public concerts to key supporters, stakeholders and members of the public through the School of Music website and event mailing lists. In the interests of privacy, all recitals will be listed only by course, instrument, venue and time.

Students who do not wish to have their recital included on the public schedule should contact the School Administrator (E som.admin.cass@anu.edu.au P 6125 5700) by 5:00pm on Friday 9 October 2015.
Concert Practice

Students are required to present an 8 – 10 minute solo or ensemble performance once during the semester at Concert Practice as part of their enrolment in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301 and MUSI3302.

Students should refer to the course outline (available on Music Performance 1-6 Wattle websites) for information about the requirements of this assessment. The Music Performance Assessment Rubric is included in the course outlines, available on the Music Performance 1-6 Wattle websites.

NB: Students enrolled in Postgraduate coursework should consult their Course Outline and with the Graduate Performance Convenor regarding their Performance based assessment.

Schedule

Concert Practice is run as two 1.5 hour tutorial sessions. The classes run on Monday from 2:00-3:30pm and 3:30-5:00pm. Unless students provided a specific request, they have been allocated to a session. The schedule for Semester 1 is available through the Music Performance 1-6 Wattle websites. Please take note of the venue for each session as they do vary throughout the semester.

Due to the shorter class times and the number of public holidays this semester, the schedule for both tutorials is extremely tight. For this reason, students who are unable to perform on their allocated week should:

1) approach other student within the same tutorial to negotiate a swap.
2) send an email to Paul.McMahon@anu.edu.au and Harriet.Torrens@anu.edu.au advising of the agreed swap. The email addresses of both students must be included in this message before it can be processed.

If students are unable to perform due to last minute illness they must provide a medical certificate to Harriet Torrens (E Harriet.Torrens@anu.edu.au or in person Room 607) before a new time can be allocated.

Concert Practice Assessment Form

Students must complete the Concert Practice Assessment Form by midday on the Wednesday prior to their performance date. Penalties may apply if your information is not provided by this deadline. All submissions to the online form are time and date stamped. Information gathered from this form is used to prepare the program and stage requirements information for the class.

Accompanying

As per the ANU School of Music Accompanist Allocation Policy students are provided an accompanist for their Concert Practice Assessment as well as allocated rehearsal time.

Accompanists for Concert Practice are:

- Calvin Bowman (E Calvin.Bowman@anu.edu.au) – classical repertoire
- Damien Slingsby (E som.admin.cass@anu.edu.au) – jazz/contemporary repertoire

In the event that either member of faculty are unavailable students may, with written approval of the Performance Convenor, engage an accompanist from the ANU School of Music Approved Accompanist List. Students may elect to use an unlisted accompanist but do so at their own expense.
Ensemble Performance

Students are required to participate in **at least one** of the School's flagship ensembles (listed below) as a requirement of their enrolment in MUSI1101, MUSI1102, MUSI2201, MUSI2202, MUSI3301 and MUSI3302.

Students should refer to the **course outline** (available on the Music Performance 1-6 Wattle websites) for information about the requirements of this assessment. The Music Performance Assessment Rubric is included in the course outlines available on the Music Performance 1-6 Wattle websites. Ensemble performances will be assessed in Week 13 (25-29 May 2015) or in nominated performances throughout the Semester.

**ENSEMBLE** | **COORDINATOR**
---|---
ANU Chamber Choir** | Dr Andrew Cichy
ANU Chamber Orchestra** | Dr Erin Helyard
ANU New Music Ensemble | Dr Alexander Hunter
ANU Guitar Ensemble** | Minh Le Hoang
ANU Jazz Collective** | Johannes Luebbers
ANU Jazz Vocal Ensemble** | Johannes Luebbers
ANU Contemporary Music Ensemble | Dr Samantha Bennett
ANU Large Jazz Ensemble** | John Mackey
ANU World Music Ensemble
(Gamelan) | A/Prof Gary France
Band of the Royal Military College, Duntroon
(professional experience for wind and brass) | John Mackey
Chamber Music Ensembles | Dr Kate Bowan
Jazz Combos | Dr Alexander Hunter, Johannes Luebbers

** Entry to the ensemble is by audition. Auditions will be held in Week 1. Students are encouraged to participate in more than one ensemble if they wish. However, all students should register the ensemble in which they wish to be assessed in the Music Performance 1-6 Wattle websites by **COB 31 July 2015**.

Some ensemble project groups will rehearse on a weekly basis and others will be ‘project based’. Please refer to the **School of Music Timetable** for rehearsal details.
## Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>20-24 July</td>
<td>Ensemble auditions</td>
</tr>
<tr>
<td>4 August</td>
<td>1st PDA Payment Run</td>
</tr>
<tr>
<td>7 August</td>
<td>Performance Plan due</td>
</tr>
<tr>
<td>14 August</td>
<td>2nd PDA Payment Run</td>
</tr>
<tr>
<td>2 October</td>
<td>Semester 1 Performance Examinations schedule released</td>
</tr>
<tr>
<td>2 October</td>
<td>Program Notes Due</td>
</tr>
<tr>
<td></td>
<td>Technical &amp; Repertoire Reflection Due</td>
</tr>
<tr>
<td>9 October</td>
<td>Stage Requirements and Recording Request Form Due</td>
</tr>
<tr>
<td></td>
<td>Last day to remove your recital from public schedule</td>
</tr>
<tr>
<td>13-30 October</td>
<td>Ensemble Assessments or assessments may occur in nominated performances throughout the semester.</td>
</tr>
<tr>
<td>30 October</td>
<td>PDA Acquittal Due (Semester 1 activity)</td>
</tr>
<tr>
<td>5 November</td>
<td>Solo Performance Examination Period Commences</td>
</tr>
<tr>
<td>20 November</td>
<td>Solo Performance Examination Period Concludes</td>
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School of Music Handbook

Please refer to the School of Music Handbook for information relating to:

- Building Access (including Terms of Use)
- Salto
- Student Locker Hire
- Instrument Hire
- Finishing Touch

## Performance Class

<table>
<thead>
<tr>
<th>Area</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
</tr>
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<tbody>
<tr>
<td>Strings</td>
<td>Tor Frømyhr</td>
<td>6125 5700</td>
<td><a href="mailto:som.admin.cass@anu.edu.au">som.admin.cass@anu.edu.au</a></td>
</tr>
<tr>
<td>Woodwind</td>
<td>Virginia Taylor</td>
<td>6125 5700</td>
<td><a href="mailto:som.admin.cass@anu.edu.au">som.admin.cass@anu.edu.au</a></td>
</tr>
<tr>
<td>Brass</td>
<td>Virginia Taylor</td>
<td>6125 5700</td>
<td><a href="mailto:som.admin.cass@anu.edu.au">som.admin.cass@anu.edu.au</a></td>
</tr>
<tr>
<td>Keyboard</td>
<td>Dr Erin Helyard</td>
<td>6125 7015</td>
<td><a href="mailto:Erin.Helyard@anu.edu.au">Erin.Helyard@anu.edu.au</a></td>
</tr>
<tr>
<td>Guitar</td>
<td>Minh Le Hoang</td>
<td>6125 5700</td>
<td><a href="mailto:minh.lehoang@anu.edu.au">minh.lehoang@anu.edu.au</a></td>
</tr>
<tr>
<td>Percussion/Drums</td>
<td>A/Prof Gary France</td>
<td>6125 5753</td>
<td><a href="mailto:Gary.France@anu.edu.au">Gary.France@anu.edu.au</a></td>
</tr>
<tr>
<td>Voice (Classical)</td>
<td>Dr Paul McMahon</td>
<td>6125 5770</td>
<td><a href="mailto:Paul.McMahon@anu.edu.au">Paul.McMahon@anu.edu.au</a></td>
</tr>
<tr>
<td>Voice (Jazz/Cont) / Contemporary Rhythm section</td>
<td>Damien Slingsby</td>
<td>6125 5700</td>
<td><a href="mailto:som.admin.cass@anu.edu.au">som.admin.cass@anu.edu.au</a></td>
</tr>
<tr>
<td>Jazz</td>
<td>John Mackey</td>
<td>6125 4095</td>
<td><a href="mailto:John.Mackey@anu.edu.au">John.Mackey@anu.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Johannes Luebbers</td>
<td>6125 4660</td>
<td><a href="mailto:Johannes.Luebbers@anu.edu.au">Johannes.Luebbers@anu.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Dr Alexander Hunter</td>
<td>6125 5775</td>
<td><a href="mailto:Alexander.Hunter@anu.edu.au">Alexander.Hunter@anu.edu.au</a></td>
</tr>
</tbody>
</table>

## Ensemble Coordinators

<table>
<thead>
<tr>
<th>Ensemble</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANU Chamber Choir</td>
<td>Dr Andrew Cichy</td>
<td>6125 5781</td>
<td><a href="mailto:andrew.cichy@anu.edu.au">andrew.cichy@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU New Music Ensemble</td>
<td>Dr Alexander Hunter</td>
<td>6125 5775</td>
<td><a href="mailto:Alexander.Hunter@anu.edu.au">Alexander.Hunter@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Jazz Collective</td>
<td>Johannes Luebbers</td>
<td>6125 4660</td>
<td><a href="mailto:Johannes.Luebbers@anu.edu.au">Johannes.Luebbers@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Large Jazz Ensemble</td>
<td>John Mackey</td>
<td>6125 4095</td>
<td><a href="mailto:John.Mackey@anu.edu.au">John.Mackey@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Guitar Ensemble</td>
<td>Minh Le Hoang</td>
<td></td>
<td><a href="mailto:performance.som.cass@anu.edu.au">performance.som.cass@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Chamber Orchestra</td>
<td>Dr Erin Helyard</td>
<td>6125 7015</td>
<td><a href="mailto:Erin.Helyard@anu.edu.au">Erin.Helyard@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Popular Music Ensemble</td>
<td>Dr Samantha Bennett</td>
<td>6125 5761</td>
<td><a href="mailto:Samantha.Bennett@anu.edu.au">Samantha.Bennett@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU Jazz Vocal Ensemble</td>
<td>Johannes Luebbers</td>
<td>6125 4660</td>
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</tr>
<tr>
<td>Chamber Music</td>
<td>Dr Kate Bowan</td>
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<td><a href="mailto:Kate.Bowan@anu.edu.au">Kate.Bowan@anu.edu.au</a></td>
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<tr>
<td>Jazz Combos</td>
<td>Dr Alexander Hunter</td>
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<td><a href="mailto:Alexander.Hunter@anu.edu.au">Alexander.Hunter@anu.edu.au</a></td>
</tr>
<tr>
<td></td>
<td>Johannes Luebbers</td>
<td>6125 4660</td>
<td><a href="mailto:Johannes.Luebbers@anu.edu.au">Johannes.Luebbers@anu.edu.au</a></td>
</tr>
<tr>
<td>RMC Band, Duntroon</td>
<td>John Mackey</td>
<td>6125 4095</td>
<td><a href="mailto:John.Mackey@anu.edu.au">John.Mackey@anu.edu.au</a></td>
</tr>
<tr>
<td>ANU World Music Ensemble</td>
<td>A/Prof Gary France</td>
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<td><a href="mailto:som.admin.cass@anu.edu.au">som.admin.cass@anu.edu.au</a></td>
</tr>
</tbody>
</table>
Contacts: Administration

Please do not hesitate to contact us if you have any questions. Provided in italics are broad responsibilities relating to Performance to help you direct your enquiry.

Dr Paul McMahon
Performance Convenor
P: 6125 5770
E: Paul.McMahon@anu.edu.au

All academic related course enquiries, Music Performance Wattle website.

Dr Erin Helyard
Event Convenor
P: 6125 7015
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Lunchbox concerts, events

John Mackey
Lecturer
P: 6125 4095
E: john.mackey@anu.edu.au

Ensemble coordinator

Harriet Torrens
Student and Curriculum Coordinator
P: 6125 5754
E: Harriet.Torrens@anu.edu.au

Course advice and enrolment, Scheduling (Performance Forum), Results and reports, Online forms support, Accompaniment policy.

TBA
Assistant School Administrator
P: 6125 5700
E: som.admin.cass@anu.edu.au

Salto card access, Instrument hire, Recital programs, Room bookings, Stage Requirements, Scheduling (Examinations), Finishing Touch.

Emma Patterson
Events Coordinator
P: 6125 5771
E: Emma.Patterson@anu.edu.au

Marketing, Events.

Niven Stines
Technical Officer
P: 6125 5746
E: Niven.Stines@anu.edu.au

Technical support (Performance Forum, Recitals). Recital recordings.

Craig Greening
Technical Officer
P: 6125 5054
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Technical support (Performance Forum, Recitals). Recital recordings.
Form Directory

In an effort to streamline process and support progress towards a paperless office, many processes relating to the Performance courses are managed through an online interface. To assist students a list of all of our current forms is provided below:

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<tr>
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<tr>
<td>Performance Plan Form</td>
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<td>Performance Forum Assessment Form</td>
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<td>Stage Requirements and Recording Form</td>
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<td>Finishing Touch Artist Registration Form</td>
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<tr>
<td>Salto Student Access Request Form</td>
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<tr>
<td>Instrument Hire/Borrow Form</td>
<td>See Professional Staff - Level 6 Reception</td>
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<tr>
<td>Locker Hire Form</td>
<td><a href="http://music.anu.edu.au/content/student-lockers">http://music.anu.edu.au/content/student-lockers</a></td>
</tr>
</tbody>
</table>

All College undergraduate level forms (including both the Special Examination and Special Consideration application forms) can be accessed on the College of Arts and Social Sciences website by clicking here. Honours students can access forms relevant to their program by clicking here.

Please report any issues with our online forms to:
Harriet Torrens (Educational Designer) E Harriet.Torrens@anu.edu.au P 6125 5754